



**Broadfield Primary School**  
**Pupil Personal Belongings Policy – Broadfield School**

<b>Approved By School</b>
<b>Review Date Sept 2021</b>

**Cash**

Pupils should not bring any monies into school premises, including the playground apart from the following

1. Dinner Money – to be in a sealed envelope labelled with the pupil’s name and class
2. Trip/Visit Money - to be in a sealed envelope labelled with the pupil’s name and class
3. Non-Uniform-charity money - to be in a sealed envelope labelled with the pupil’s name and class

All monies should be handed to the class teacher or office at the beginning of the school day.

No other monies should be brought into school. Any child found in possession with monies other than the above must hand them to the office for secure storage. A parent/guardian will be required to sign that the monies have been returned

**Personal Belongings**

Pupils should not bring any personal / home belongings such as toys, mobile phones or other devices. Broadfield school cannot be held responsible for lost or damaged personal belongings.

School uniform including PE Kits and trainers are the responsibility of the pupil and should be clearly labelled with the pupil’s name and class. Broadfield school cannot be held responsible for lost or damaged uniform.

Glasses, hearing aids, inhalers are brought onto School premises at the responsibility and liability of the pupil. Broadfield school cannot be held responsible for lost or damaged personal medical items.

### **Bikes/Scooters**

**Pupils may bring their bikes/scooters to school and use the prescribed bike storage area. Broadfield advises pupils to wear appropriate helmets and visibility equipment. Padlocks, keys and bikes are the responsibility of the pupil. Broadfield school cannot be held responsible for lost or damaged keys or bikes.**