



Broadfield Primary School
Charging Policy

Approved Date 30th November 2018
Approved By Review by Finance Committee
Review Date November 2019

Rationale

The Governors recognise that education provided by the school for its registered pupils should be free of charge if it takes place wholly or mainly during school hours.

At Broadfield we recognise the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.

We believe that all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra curricular) independent of their parents'/carers' financial means.

This policy sets out how we will ensure a good range of visits and activities are offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities.

No Charges will be made for

Education provided during school hours (including the supply of materials)

Tuition for learning to play a musical instrument if the tuition is required as part of the National Curriculum

Swimming lessons or transport to the swimming pool

After school 'boosters'

After school clubs if delivered on the school premises by school staff

1-1 Tuition

Subsidies for trips

Broadfield is committed to using its Pupil Premium budget to heavily subsidise school trips for all pupils as set out in the Broadfield Pupil Premium Strategy. Broadfield is committed to providing one full funded trip for each child in each school year.

Parents and carers may from time to time be asked to provide a voluntary contribution to enhance the trip – such as the cost of an ice cream. The cost per trip will be reviewed in advance and Broadfield will be mindful of families with multiple children attending the school and so may ask for a donation per family to reduce the overall cost to families.

Certain trips that are provided for the entertainment of the children such as trips to theme parks will be additionally funded by the children's fundraising activities throughout the year.

Additional Help with charges for school trips

The governing body has agreed that some activities and visits where charges can be legally made will be offered at no charge or a further subsidised rate to parents/carers in particular circumstances. This will be at the discretion of the Head teacher.

Residential Trips

The school undertakes optional residential trips for which parents/carers will be asked to a voluntary contribution towards the cost of the outside provider. This will be for board and lodging and the charge will not exceed the actual cost. Broadfield is committed to heavily subsidising residential trips for all pupil as set out in the Pupil Premium Strategy,

Voluntary Contributions

Broadfield will make it clear to parents that an activity cannot be fully funded by the school without voluntary contributions. Broadfield will make it clear that there is no obligation on families to make any contribution.

No child will be excluded from an activity based on the response to a voluntary contribution request.

The school will review the level of voluntary funding given by parents, plus review the level of subsidy available from the school budget. If there are insufficient funds overall, then the trip may be cancelled.

Breakages Vandalism and Damage

The Governors may ask parents to pay for damage to school property or equipment where this is a result of a pupils' behaviour, for example damaged reading books. The charge will be decided by the Head teacher and will be a donation towards the replacement or repair of the item.

Non Uniform Days

This is a voluntary, optional event. Children can continue to wear their normal uniform if they wish

Early Years Terms and Conditions

Charging Provision 2018/19

Broadfield Primary School will offer parents the opportunity to pay for additional sessions in the Acorns and Nursery Unit subject to availability.

Availability is linked to the number of places we have available each year and the ratio of staffing suitable for each age group.

Parents should make an appointment with the Head teacher to discuss this opportunity giving the school as much notice as possible.

Fees

Fees are by invoice payable at the 1st calendar day of each month, payable monthly in advance. Fees must be payable in cash at the school office.

Fees must still be paid if your child is absent for a short time (up to 10 days). If you child has to absent over a longer period of time, please discuss this in advance with the Head teacher.

For your child to keep their place, fees must be paid on the 1st of each month. Failure to pay on the first of each month will result in your child's place being revoked with immediate effect.

Additional sessions must be purchased in blocks of 5 sessions per week. So a child would attend Broadfield from 8.45am until 3.15pm.

Costs

The weekly cost is £67.50.

A school lunch will be provided in this fee.

Milk and fruit will be provided at no extra cost. Nappies must be provided by parents.