



Broadfield Primary School

Early Years Foundation Stage 2018/2019

Welcome to the Early Years Foundation Stage!

Staff in the Early Years Foundation Stage

Acorns

Mrs S Hales – Room Leader
Mrs J Garrett – Teaching Assistant
Miss J Murray – Apprentice
Miss L Marsden – Apprentice

Nursery

Miss Sykes –Class teacher
Ms. Bibi – Teaching Assistant
Mrs Kharim – Teaching Assistant

Reception

Miss P Rotton – Reception 1 Class Teacher
Mrs. Welby – Reception 1 Teaching assistant
Mrs. Forshaw – Reception 1 Teaching Assistant
Mrs Carr – Reception 2 Class Teacher
Mrs Thompson – Reception 2 Teaching Assistant

Staff are available to talk to on a daily basis at the start and end of sessions. Please make an appointment to see a member of staff for more private or lengthy issues.

We are learning:

Personal, Social and Emotional Development

- Feelings
- Social Skills
- Making friends
- Sharing and taking turns

Communication and Language

- Speaking and listening skills
- Re-telling stories
- Rhyming

Mathematics

- Counting
- Recognising numbers
- Shapes
- Adding/Subtracting
- Patterns
- Measure

Literacy

- Reading
- Writing
- Recognising letters
- Talking about stories
- Re-telling stories
- Rhyming

Physical Development

- Throwing, catching and kicking
- Climbing and jumping
- Using pencils and tools with control
- Building
- Healthy eating and keeping clean

Expressive Arts and Design

- Drawing and painting
- Role play
- Singing and dancing
- Listening to and making music
- Making models
- Cutting and sticking

Understanding of the World

- Our family
- Where we live
- The environment
- Living things
- Weather and Seasons
- Cultures and religions

Acorns Class

Opening times:

Morning Session: 8.45am -11.45 pm

Afternoon Session: 12.15pm – 3.15 pm

Acorns parents are welcome in the classroom at the start of each session to share morning activities and discuss matters with staff. Doors and gates will be closed 10 minutes after opening in order to settle children and to ensure a prompt start for learning. If you arrive after this time you will need to report to the office.

Doors will also be locked 10 minutes after the session has finished meaning that you will have to collect your child from the office.

Access in and out of the Acorns is from Broadway Street.

For reasons of safety a responsible adult is required to drop off and collect your child.

Please phone the office or let a member of staff know if someone other than a parent will be collecting your child and also if you know you are going to be late collecting your child.

Our day in Acorns

Morning activities

- *Practising writing patterns
- *Sharing books

Carpet time

- *Looking at the calendar
- *Teaching time involving stories, songs, counting or games

Activity time

Children choose from a wide range of activities inside and outdoors, either working with an adult or independently. These include:

- *Painting/craft work
- *Model Making
- *Water/sand play
- *Mark making in messy trays e.g. jelly, custard or cornflour
- *Mark making with pens, pencils, chalks etc.
- *Puzzles and jig-saws
- *Small world toys e.g. vehicles, train track, farm/zoo animals, dinosaurs etc.
- *Playdough
- *Wheeled toys
- *Balls, hoops, bats

Snack

Children have access to the snack area during the session. They are encouraged to be independent and it is a time for them to develop their conversation skills.

Small group time

Children are split into 3 small groups to work with an adult on speaking and listening skills, social skills, music and dance or stories and songs.

Story time

Hometime

Nursery Class

Opening times:

Morning Session: 8.45am -11.45 pm

Afternoon Session: 12.15pm – 3.15 pm

Nursery parents are welcome in the classroom at the start of each session to share morning activities and discuss matters with staff. Doors and gates will be closed 10 minutes after opening in order to settle children and to ensure a prompt start for learning. If you arrive after this time you will need to report to the office.

Doors will also be locked 10 minutes after the session has finished meaning that you will have to collect your child from the office.

Access in and out of the Nursery is from Broadway Street.

For reasons of safety a responsible adult is required to drop off and collect your child.

Please phone the office or let a member of staff know if someone other than a parent will be collecting your child and also if you know you are going to be late collecting your child.

Please note: We are unable to let children go with a different adult unless we have a message from parents/ guardians. Anyone collecting children must be 16 or over.

Our day in Nursery

Morning activities

- *Practising writing our names
- *Sharing books

Carpet time

- *Looking at the calendar
- *Teaching time involving stories, songs, counting or games

Activity time

Children choose from a wide range of activities inside and outdoors, either working with an adult or independently. These include:

- *Painting/craft work
- *Model Making
- *Water/sand play
- *Mark making in messy trays e.g. jelly, custard or cornflour
- *Mark making with pens, pencils, chinks etc.
- *Puzzles and jig-saws
- *Small world toys e.g. vehicles, train track, farm/zoo animals, dinosaurs etc.
- *Playdough
- *Wheeled toys
- *Balls, hoops, bats

Snack

Children have access to the snack area during the session. They are encouraged to be independent and it is a time for them to develop their conversation skills.

Small group time

Children are split into 3 small groups to work with an adult on speaking and listening skills, social skills, music and dance or stories and songs.

Story time

Hometime

Reception Class

Opening times:

8.50 am-3.15 pm

Doors will be locked at 9.00am to ensure a prompt start for learning. If you arrive after this time you will need to report to the office.

Reception parents are welcome in the classroom at the start of the session to share morning activities and discuss matters with staff.

Access in and out of the Reception class is from Broadway Street.

For reasons of safety a responsible adult is required to drop off and collect your child.

Please phone the office or let a member of staff know if someone other than a parent will be collecting your child and also if you know you are going to be late collecting your child.

Please note: We are unable to let children go with a different adult unless we have a message from parents/ guardians. Anyone collecting children must be 16 or over.

Our day in Reception

Morning activities

- *Practising writing our names
- *Sharing books
- *Activities and games to practise skills such as phonics and numbers

Phonics

Children work in ability groups to learn reading and writing letter sounds and words.

Reading

Children work in small groups to practise their reading skills.

Carpet time

Writing, teaching time, this will be linked to our current topic and story.

Activity time

Children will work either with an adult or independently, indoors or outdoors. During independent learning time children have access from resources in the reading, writing, numeracy, role play, creative and construction area.

Dinner time

Children eat their dinner in the hall with the other infant children. They then play out in the playground with the infant children under the supervision of the lunchtime staff.

Carpet time

Mathematics teaching time.

Activity time

As above

Snack

Children have access to the snack area during the session. They are encouraged to be independent and it is time for them to develop their conversation skills.

Story time

Hometime

School Uniform

Children must wear school uniform.

Reception and Nursery uniform consists of:

- *Navy blue sweatshirt or cardigan with the Broadfield School logo
- *Yellow polo shirt with the Broadfield School logo
- *Grey skirt or pinafore dress, trousers or shorts
- *Sensible, flat, black shoes

Acorns uniform consists of:

- *Navy blue sweatshirt or cardigan with the Broadfield School logo
- *Yellow polo shirt with the Broadfield School logo
- *Grey, navy blue or black jogging bottoms
- *Sensible, flat, black shoes

All Reception children require a PE kit. This consists of:

- *Yellow t-shirt
- *Navy blue shorts
- *School PE bag

Reception children also need to have a school book bag so that they can take their reading books home. These are available from the office.

Nursery children should bring a pair of navy blue shorts to wear on their P.E. day. These can be kept at school in a drawstring bag on your child's peg.

Acorn children should bring a bag of spare clothes/nappies and wipes.

School uniform is available to buy from the office and to order online at www.schooltrends.co.uk . All uniform must be labelled with your child's name. In the interests of health and safety no jewellery is allowed apart from small, stud earrings.

Milk

All children receive fruit and milk on a daily basis.

Dinner money

School meals are free for all Reception children.

If you are providing a packed lunch for your child it needs to be filled with healthy items such as sandwiches, fruit or yoghurt. Please do not provide chocolate items.

Our expectations and school rules

Good behaviour helps us to become better learners.

At Broadfield School we...

- *Listen and follow instructions first time
- *Are kind, helpful and polite to all
- *Keep our hands and feet to ourselves
- *Look after everything in school
- *Speak quietly and politely
- *Walk around school in a quiet and orderly manner

Our good behaviour is rewarded with...

- *Praise
- *Stickers
- *Moving up on individual reward charts
- *Treats and prizes

Children are given warnings about their inappropriate behaviour. If this continues they will have 'time out' in the classroom where they can think about and discuss with an adult how they can improve their behaviour. If negative behaviour persists they will have time out in another classroom or be sent to talk to Ms Stennett, the Headteacher.

Child Protection: Safeguarding Children

Our school feels it is of the utmost importance to have good systems for protecting children and safeguarding their welfare, throughout all the activities which the school undertakes. Our school procedures for safeguarding children are in line with Oldham LA and Oldham LSCB policies and procedures.

This means that staff and volunteers must be alert to possible concerns about every pupil, and to report these following policies and procedures. The school has a safeguarding and child protection policy; parents may request a copy of this.

It is important for parents to be aware that:

- Staff and volunteers in the school have a duty to report concerns about a child, whether this means the child may be in need of additional support or help of some kind or whether it is thought that a child may have been abused or be at risk of abuse.
- There are four categories of abuse: physical, sexual, emotional and neglect.
- In some cases, the school is obliged to refer children to children's social care staff, for children to be assessed for their needs or if an investigation into possible child abuse is required. In many cases there will already have been discussions between school staff and the

- parents of the child, and the situation and concerns will not be a surprise to the parents. However, parents may not be told that the school has referred their child to children's social care if it is thought that this might put the child at risk.
- Children's social care tries to carry out its enquiries in a sensitive fashion. It has to gather information and generally it can be open with parents about the steps being taken.

The Designated Safeguarding Lead is the Headteacher – Ms Stennett

The Deputy Designated Safeguarding Lead is the Deputy Headteacher – Mrs Walker.

School Information

Headteacher: Ms P.A. Stennett

Address: Broadfield Primary School
Goddard St
Hathershaw
Oldham

Telephone: 0161 665 3030

Email: info@broadfield.oldham.sch.uk

School administrator: Miss Chambers

Receptionist: Mrs Doherty

School Business Manager: Mrs Charnock

Site Manager: Mr. G McConniffe